



# 2010 - 2011 CCFA Scheduled Development Time Proposal

Please review the document *Scheduled Development Time for CCFA Faculty: Information for 2009 - 2010* and then complete and submit this proposal electronically to your Chair and Peer Review Committee (if applicable) by **January 15, 2009**. After review and approval, your Chair will forward it to your Associate Dean/Director by February 2, 2009 for their review and approval.

*Note: If you do not submit a proposal by these deadlines (see Information for 2009-2010 for more details), you are deemed to have forfeited your scheduled development time for the coming development year. See Clause 10.01(d), CCFA Collective Agreement, 2007-2010.*

**Faculty Name:** *Martin Buck*

**School and Department:** School of Access, Community Learning Partnerships

**SD Start Date:** May 1, 2010

**SD End Date:** June 30, 2010

**2009/2010 SD Entitlement:** Two months

*Note: If you have taken an unassisted leave of absence in the previous year, your SD entitlement may be reduced. Please contact your Admin Office if you need more information regarding your entitlement and refer to Clause 10.01(d), CCFA Collective Agreement, 2007-2010.*

**Are you planning to defer your SD time to a period after April 1, 2011?**

**Yes** **No X**

**If yes, how much time will you defer?** **One month** *See next page for deferral requirements.*

**When do you plan to take this time?** **2010 - 2011**

**If your project is a research activity, will it involve human subjects?**

**Yes** **No X**

*Note: All research projects involving human subjects will require ethical approval from the Research Ethics Board.*

**Will your project involve travel outside Canada?**

**Yes** **No X**

*Note: All travel abroad must be reviewed with the Director or Associate Director of CCI*

**Will you receive remuneration from an outside source for any SD activity?**

**Yes** **No X**

**Faculty Signature:** **Martin P. Buck**

**Date:** January 15, 2010

*A typed signature is acceptable. Please keep a copy of your original proposal for your records.*

**Chair Signature:** *Marc Bissley*

**Date:** January 29, 2010

**Associate Dean/Director Signature:**

**Date:**

**Approved:** **Further discussion required:**

*See comments on the next page for further information.*

# 2010-2011 Scheduled Development Time Proposal Details

**Percentage of Activity that is Professional Development (versus Organizational and/or Instructional Development): 50%**

## **General Description of the Activity(s):**

*Note: Details of SD activities that start Fall 2010 are due June 1, 2010 and for SD activities that start Winter 2011, details are due October 1, 2010.*

### *Professional Development Activity*

Attend Summer Institute 2010: Workplace Literacy and Essential Skills: What Counts? And Why?  
[http://www.centreforliteracy.qc.ca/summer.htm#Summer\\_Institute\\_2010](http://www.centreforliteracy.qc.ca/summer.htm#Summer_Institute_2010) June 28-30, 2010 and/or League of Innoations Learning College Summit 2010  
<http://www.league.org/lis2010/> June 6 – 9, 2010.

Research and preparation of Computer Studies and Math materials including best practices.

### *Instructional Development Activity*

Computer Studies and Math online course revisions

### *Organization Development Activity*

Facilitate faculty development and involvement with and in online teaching by sharing student-centred approaches that have worked for me.

## **Rationale for the Activity(s):**

*What are the identified learning and development needs of students, departments, community groups, the College, or you as an individual faculty member?*

### *Professional Development Activity*

*I want to learn more about the tools I'm using for delivering math (MathXL) and (wikieductor.org). Explore best practices of their use.*

### *Instructional Development Activity*

*My math courses need more development. In addition to further examination the math testing tools for reliability and validity, I want to develop curriculum in mathxl for the entry fundamental math courses with an eye to incorporating essential skills.*

### *Organization Development Activity*

*I would like to further share with faculty colleagues some of the successful approaches I have developed for facilitating online learning in math.*

## **Outcomes/Deliverables of the Activity(s):**

### *Professional Development Activity*

Report on sessions attended and the value gained from attending and participating in the conference.

Copies of Math course outlines and materials

### *Instructional Development Activity*

Math online course materials shared.

### *Organization Development Activity*

Presentation made available to faculty colleagues.

# 2010-2011 Scheduled Development Proposal

## Request for Deferral of Scheduled Development Time to 2010-2011:

*If you are requesting to defer your time to enable you to work on a longer project or activity, you must describe it fully and all the above sections must be completed for consideration of the deferral request. In addition, the rationale must include the reason for the deferral, based on the nature of the project or activity.*

*When the faculty member and Associate Dean/Director agree that the faculty member's college assignment prevents the faculty member from utilizing all or part of his/her scheduled development time, that faculty member shall defer all or part of the time for future use (Clause 10.01(h), CCFA Collective Agreement, 2007-2010).*

## Chair/Department Comments:

I fully support Martin's proposal. The activities are well balanced and will be of benefit to the department as well as the school.

## Associate Dean/Director Comments:

For Office Use Only:

Previous SD Report Received and Approved: